

The Cathedral of St John the Baptist

JOB DESCRIPTION

CATHEDRAL GARDENER

Main purpose:	To maintain and develop an established amenity and vegetable garden, along with the wider Cathedral grounds. Should be self-motivated, well organised, and have experience of working with and teaching volunteers.
Reports to:	Cathedral Manager
Key relationships:	Cathedral Manager, Cathedral Dean, Catering Manager, maintenance team, catering team, Cathedral trustees, volunteers, parishioners
Location:	Norwich, Norfolk
Salary:	£27,000 per annum (pro-rata)
Hours:	30 hours per week (0.75 FTE)
Term:	Permanent

Key responsibilities:

- To maintain the extensive lawns, borders, ornamental shrubs and fruit trees.
- Cut and shape hedges, ensuring health and safety regulations are adhered to.
- Ensure health and safety with regards to the tools used in the garden and for the volunteers who may support your work.
- Propagate perennials at the suitable time for each plant.
- Liaise with the Catering Manager with regard to fruit and vegetables to be grown for the Garden Café.
- Tend to the allotment to produce vegetables, soft fruits, salad crops and herbs for use in the Narthex kitchen.
- Maintain sheds, tools and powered machinery, ensuring regular inspections and testing are carried out.
- Create compost in a sustainable environment.
- Prepare the garden for weddings, large cathedral events, or any other special occasion.
- Work directly with the public, answer horticultural questions and give garden tours to interested groups.
- Direct Cathedral flower arrangers to appropriate foliage available in the garden.
- Clean and maintain all hard landscaping, especially paving and car parks, excluding steps to Columbarium.
- Work with and direct volunteers to assist with the maintenance of the garden.
- Work with the Cathedral Manager on areas for development and projects to ensure the garden supports the Cathedral community.

Person Specification:

Essential

- Good level of education, at least up to GCSE level standard (or equivalent).
- Hard-working, motivated and proactive.
- Positive and professional approach towards people of all ages.
- An articulate and pleasant manner, and a strong ability to communicate well and sensitively.
- An understanding or willingness to understand the practices of the Catholic Church.
- A good understanding of health and safety requirements.
- Comfortable working in all weathers and seasons.
- Excellent attention to detail.
- Enthusiasm, warmth and sensitivity.
- Understands their role in the context of safeguarding children, young people and vulnerable adults and able to form and maintain appropriate relationships and personal boundaries with children and young people.
- Experience of garden maintenance.
- Experience of leading a team and working with volunteers.

Desirable

- Professional course in gardening, horticulture or similar.
- Eagerness to learn and improve.
- Knowledge of regional plant life.
- Experience of garden / landscaping design.